

2022/23 Environmental, Social and Governance Report

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## 1 About YGM Trading Limited

## 1.1 About our company

YGM Trading Limited ("the Company") and its subsidiaries (collectively "the Group") are engaged in the wholesale, retail and distribution of a wide range of men's and ladies' wear for many globally renowned brands. The Group is also engaged in other business segments including property rental, printing and other related services.

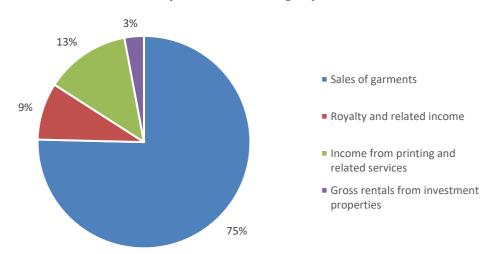
## 1.2 Our business performance

Revenue generated from each significant category is as follows:

Business category	2023 HK\$'000	2022 HK\$'000
Sales of garments	161,416	158,844
Royalty and related income	18,644	18,518
Income from printing and related services	27,730	28,689
Gross rentals from investment properties	6,339	5,438
Total	214,129	211,489

Table 1: Revenue by business category

### Revenue by business category in 2023



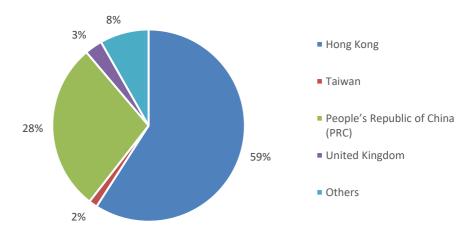
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The following table sets out information about the Group's revenue by geographical location.

Location	2023 HK\$'000	2022 HK\$'000
Hong Kong	126,514	103,083
Taiwan	3,061	5,799
People's Republic of China (PRC)	60,612	79,338
United Kingdom	6,339	4,912
Others	17,603	18,357
Total	214,129	211,489

Table 2: Revenue by geographic location

## Revenue by geographic location in 2023



## 2 About this report

## 2.1 Reporting reference

This Environmental, Social and Governance Report ("ESG Report" or the "Report") was prepared in accordance with the ESG Reporting Guide ("ESG Guide") in Appendix 27 to the Main Board Listing Rules of the Stock Exchange of Hong Kong Limited ("Stock Exchange"). It should be read in conjunction with the Company's 2022/23 Annual Report (the "Annual Report").

The Group has prepared the ESG Report in accordance to the following reporting principles stated in the ESG Reporting Guide.

- Materiality: The Group communicates with our major stakeholders groups on a regular basis to identify and assess ESG-related issues that matter most from stakeholders' perspectives. Key ESG issues identified through stakeholder engagement and materiality assessment.
- Quantitative: Quantitative information or key performance indicators ("KPIs") presented in this ESG Report is accompanied by narrative, explanation and comparison wherever applicable.
- Balance: The Report aims to disclose data in an objective way, which aims to provide stakeholders with a balance overview of the Group's overall ESG performance.
- Consistency: Unless otherwise stated, the Group adopts consistent methodologies and retrieves social and environmental KPIs from the Group's internal record system.
   The scope of reporting and KPIs are consistent with those of the previous report to allow meaningful comparison over time.

## 2.2 Reporting period

This Report covers the ESG performance and approach taken by the Group for the year ended 31 March 2023, concurring with the period covered by the Annual Report (the "Reporting Period"). The ESG Report is published annually.

## 2.3 Scope of this report

The scope of this ESG Report covers the Group's primary activities in Hong Kong, Macau and Mainland China. Unless otherwise stated, the KPIs reported covers all offices, warehouses and POSs in the three regions. To display its overall ESG performance, the Group is considering to include additional overseas operations as soon as practicable.

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The main entities included within the scope of this ESG Report are listed below and this ESG Report discloses the KPIs of these six subsidiaries during the Reporting Period. Hong Kong Security Printing Limited is newly included in the Report, due to the change in business structure of the Group, its performances in environmental and social aspects become more material. For a more detailed list of the Group's principal subsidiaries, please refer to the Annual Report.

Name of company	Place of incorporation/ establishment and business
YGM Marketing Limited	Hong Kong
Hong Kong Security Printing Limited	Hong Kong
YGM Marketing (Macau) Limited	Macau
YGM Trading Company Limited	Guangzhou
Guangzhou Bu Qing Heng Trading Company Limited	Guangzhou
Shanghai Ji Yang Trading Company Limited	Shanghai

Table 3: Entities within the scope of the Report

## 3 Stakeholder engagement and materiality assessment

## 3.1 Stakeholder engagement

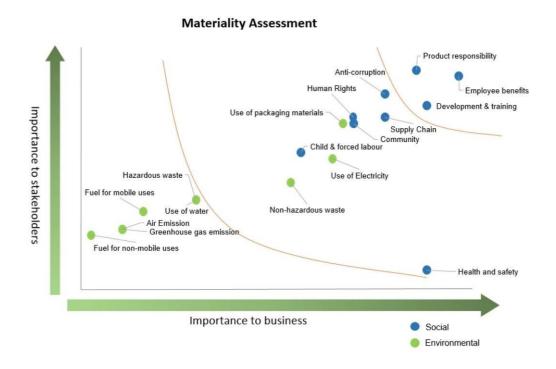
Our main stakeholders are our clients, employees, contractors and suppliers. We value all insights and feedback from our stakeholders, and through engagement we are able to formulate greater sustainability strategies as well as identify material ESG aspects during our annual reporting process.

In the previous years, we appointed a third-party consultant to facilitate our stakeholder engagement process. To understand the ESG issues that are important to our stakeholders and our business, we have conducted interviews and surveys with the Group's senior management. The results were further analysed and validated by the senior management.

During the Reporting Period, we collected feedback from multiple departments regarding any information updates on our current ESG policies and initiatives, and reviewed the validity of our materiality findings.

## 3.2 Materiality assessment

Materiality assessment is key to identifying the major focus of our ESG direction and strategies. As mentioned in the previous section, we have assessed the importance of various ESG aspects through the stakeholder engagement process, and the results are presented in the following materiality matrix.



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In the table below, we have classified the material ESG issues and their relevance to the business operations.

Aspect	Material issue	Relevance to the business	
	Use of packaging materials	Packaging materials used are specified by our clients. These include cardboard boxes, plastics bags, ribbons and gift boxes. We strive to minimise the usage and wastage of packaging materials, whenever practicable.	
Environmental	Use of electricity	Use of electricity is essential to operate our business, from air-conditioning to lighting, etc. at our offices and POSs.	
	Non-hazardous waste	Non-hazardous waste of our operations includes both general waste and construction waste generated from renovations of our POSs.	
	Employee benefits	Employees are an important asset and weensure to safeguard their welfare.	
Social	Development and training	We provide training to our staff to build a team with strong industry knowledge and expertise, while enhancing competitiveness atthe same time.	
	Product responsibility	To protect our brand image and retain customers' trust, we are committed to providing high-quality and safe products to customers.	

Table 4: List of material issues and their relevance to the business

### 4 Environment

## 4.1 Sustainability Policy

The sustainability policy of the Group was developed as a testament to our commitment to reduce negative impact against environment that rise from our operation activities. This policy, endorsed by our executive director, demonstrates our commitment to a sustainable future. We seek to further develop environmental and social practices in our operations and, as a final goal, fully integrate various sustainable development practices into the Group's activities.

## 4.2 Use of resources, environment and emissions

The major environmental impact of the group lies in the use of packaging materials and the use of electricity.

### 4.2.1 Use of packaging materials

Packaging materials protect our products from potential damage during transportation. We mainly use plastic bags, cardboard boxes and plastic strips as per client specifications. As a retail and wholesale company, we have very limited control over the selection of the materials used for the packaging. Nevertheless, this does not diminish our commitment to reduce our usage of packaging or adopt biodegradable or recyclable packaging. The Group's objective is to achieve 15% reduction of use of packaging material by 2031 from the base year of 2021.

Packaging	Quantity used in 2023 (kg)		
materials	Hong Kong	Mainland China	
Plastics	1,953	1,719	
Cardboard boxes	6,805	3,619	
Total	8,758	5,338	
Grand Total	14,	096	

Table 5: Types of packaging materials used during the Reporting Period

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#### 4.2.2 Use of energy

We are fully aware of the linkage between energy usage and greenhouse gas emissions. We consider the conservation of energy important to our sustainable goals. We hope to reduce 15% energy intensity by 2031 from the base year of 2021.

- Switching off lights during non-business hours (e.g. recess and lunch hours);
- Avoiding over-cooling of offices and maintaining a suitable air conditioning temperature;
- Encouraging employees to switch off idle electronic equipment; and
- Replacing equipment with more energy-efficient models, such as LED lighting.

During this Reporting Period, the Group's total annual electricity consumption in Hong Kong, Macau and Mainland China amounted to 1,161,403 kWh.

Location	Floor area (m²)	Electricity consumption (kWh)	Electricity intensity (kWh/m²)
Hong Kong	7,714.2	763,435	99.0
Mainland China	3,769.7	379,352	100.6
Macau	295.9	18,616	62.9
TOTAL	11,779.8	1,161,403	98.6

Table 6: Electricity consumption of the Group during the Reporting Period

We are also aware of carbon emissions that arise from the use of electricity. Below is the calculated carbon emissions from our use of electricity:

Location	Total calculated CO₂ (kg)	
Hong Kong	282,471.1	
Mainland China	231,442.8	
Macau	15,265.1	
TOTAL	529,179.0	

Table 7: Carbon footprint arising from electricity consumption of the Group during the Reporting Period

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#### 4.2.3 Use of water

Water is an important natural resource. However, our water use is minimal we are operating a trading business. At the same time, we are unable to provide water consumption data for our operation in Macau as water bills are included and paid for by landlords for our leases. During the Reporting Period, the Group does not have any issue in water sourcing. Below is a table for water uses in Hong Kong and Mainland China, where bills for water is paid for and accounted separately from our POS leases.

Location	Use of water (m³)
Hong Kong	1,701
Mainland China	103

Table 8: Use of water and carbon emissions of China subsidiaries of the Group during the Reporting Period

### 4.2.4 Use of paper

Paper is used extensively in our business. To reduce wastage, we have encouraged our employees to reduce their use of paper through the following ways:

- Electrify any paper documents that are used for stock audits;
- Enhance employee awareness on waste reduction at source;
- Default printings to duplex;
- Reuse single-side printed paper;
- Recycle waste paper;
- Adopt E-ink in business practices; and
- Adopt recycling practices.

The Group's objective is to achieve 15% reduction of use of paper by 2031 from the base year of 2021.

During this Reporting Period, the Group has used a total of 1,935 kg of paper and has recycled 15,061 kg of paper. There was a huge amount of paper being recycled in the Reporting Period since the Group has found paper wastes that have been accumulated for years during office relocation. The net paper use during the Reporting Period is -13,126 kg. In light of this, the total carbon emissions from the paper waste disposed at landfills is -63,004 kg. There is carbon offset due to the adequate paper recycling done by the Group.

#### 4.2.5 Emissions

#### 4.2.5.1 From vehicles

During this Reporting Period, we own 4 vehicles for carrying out our principal trading activities and had the following records for carbon emissions related to the use of vehicles in our principal tradingactivities.

Carbon from mobile source	Total annual travel distance (km)	Direct CO <sub>2</sub> emissions (kg)	Indirect CO <sub>2</sub> emissions (kg)*
Gasoline Vehicles	83,078	26,168	3,325
Diesel Oil Vehicles	16,016	11,578	102

<sup>\*</sup> Indirect CO2 emissions include the carbon equivalent emissions from methane and nitrous oxides

Table 9: Carbon emissions from the group in the operation of motor vehicles during the Reporting Period

SOx from mobile source	Total annual fuel consumption (L)	SOx emissions (g)
Gasoline Vehicles	11,088.29	163.00
Diesel Oil Vehicles	4,429.33	71.31

Table 10: Direct emissions from the group in the operation of motor vehicles during the Reporting Period (from SOx)

NOx from mobile source	Total annual travel distance (km)	NOx emissions (g)
Gasoline Vehicles	83,078	11,889.44
Diesel Oil Vehicles	16,016	50,181.33

Table 11: Direct emissions from the group in the operation of motor vehicles during the Reporting Period (from NOx)

PM from mobile source	Total annual travel distance (km)	PM emissions (g)
Gasoline Vehicles	83,078	993.76
Diesel Oil Vehicles	16,016	4,974.57

Table 12: Direct emissions from the group in the operation of motor vehicles during the Reporting Period (from PM)

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To reduce the generation of carbon emissions from the use of vehicles. The Group's objective is to achieve 15% reduction of carbon emissions by 2031 from the base year of 2021.

#### 4.2.5.2 From plane

In the Reporting Period, there are staff engaged in business travel activities. The following records for carbon emissions are related to the business air travel from our principal trading activities.

Number of travels involved	CO₂ emissions (kg)
47	6,158.8

Table 13: Carbon emissions from the Group by business travel

The following table summarize the total greenhouse gas ("GHG") emissions in tonnes of carbon dioxide equivalent ("tCO<sub>2</sub>e"). GHG emissions can be classified into three scopes, including:

- Scope 1 Direct emissions from operations that are owned or controlled by the Group;
- Scope 2 "Energy indirect" emissions resulting from the generation of purchased or acquired electricity, heating, cooling and steam consumed within the Group; and
- Scope 3 All other indirect emissions that occur outside the Group, including both upstream and downstream emissions.

GHG Emissions Data	2023 (tCO₂e)
Scope 1 (Vehicle emission)	41.2
Scope 2 (Purchased electricity)	529.2
Scope 3 (Paper waste disposal at landfills, electricity used for freshwater processing and business air travel by employees)	(55.7) <sup>*</sup>
Total GHG emissions	514.6
GHG emissions intensity – per floor area (tCO₂e/m²)	0.04

<sup>\*</sup> The Scope 3 GHG emission is negative since there is carbon offset due to paper recycling.

Table 14: Total greenhouse gas emissions from the Group

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#### 4.2.6 Waste

#### 4.2.6.1 General Non-hazardous waste

The 4R principle (reduce, reuse, recycle and recover) continues to be at the core of our business and helps to reduce waste generation. The waste generated from our operations is normally handled by a third-party contractor in accordance with local regulations. In other case, waste generated from our operations is included in POS leasing arrangements and is disposed in a responsible way.

The Group major non-hazardous wastes are paper wastes, and the Group is always actively engaging in paper recycling. During the Reporting Period, the Group has recycled a massive amount of paper wastes (see Section 4.2.4 – Use of Paper). The Group also recycled zinc boards, there were altogether 680 kg of wasted zinc being sent for recycling during the Reporting Period.

#### 4.2.6.2 Construction Non-hazardous waste

At the same time, construction waste may be generated as we regularly refurbish our POS and stores for our brands. In these cases, the 4R principle is adopted as to generate as few construction wastes as possible. In addition, such waste will be treated and disposed of properly as per local regulations and internal guidelines. As waste is disposed by contractors independently, we do not have any data regarding waste generated in the construction, renovation and improvement works carried out at our stores and POS.

#### 4.2.6.3 Hazardous waste

The Group has generated 3.3 tonnes of hazardous waste during the Reporting Period, which mostly were from the subsidiary engaged in printing business. Though without direct control on suppliers or principals of such respective brands, we communicate with them to ensure compliance with local environmental laws and regulations, and to adopt green procurement methods.

The Group's objective is to maintain the amount of waste at low level and achieve net zero waste generation.

#### 4.2.7 Climate Change

Global warming has been one of the utmost concerned issues in recent years, which might induce extreme weather conditions such as storms, flooding and earthquakes, etc. During the Reporting Period, the Group has not been seriously affected by the extreme weather conditions as the Group adopted various emergency plans to prevent the disruption of the Group's operation such as working arrangement in black rainstorm warning and/or typhoon signal no. 8 situation. Even though the Group expected that potential extreme weather condition and the sustained high temperature do not have a material impact on its operations, the Group will continue to monitor the climate-related risks and implement relevant measures to mitigate the potential impact of climate change.

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As most of our operations were conducted within the office and shops, we did not generate a significant amount of hazardous waste, wastewater or air emission. Nevertheless, our daily business activities do generate non-hazardous waste, which include construction waste from renovations of our POSs as well as general waste from our daily operations. To properly manage the waste generated, different measures are put in place.

## 4.3 Regulatory compliance

There was no reported incident of non-compliance with laws and regulations regarding environmental issues during the Reporting Period.

## 5 Social

## 5.1 Employment and labour practices

The Group is dedicated to ensure fair treatment of all employees. At the same time, our hiring policy strictly adheres to local employment restrictions while adhering to strict transparency and fair recruitment practices. The Group also strives to provide a safe working environment and competitive remuneration packages for all employees.

### 5.1.1 Recruitment, employee benefits and training

To show our commitment to providing equal opportunities for all employees, we have in place the Equal Opportunities Policy. The coverage of Equal Opportunities Policy includes but not limited to areas such as recruitment, compensation and benefits, training, promotion opportunities, transfer and dismissal. In addition, any form of discrimination based on an employee's nationality, race, religion, gender, age or disability will not be tolerated.

We respect opinions of our employees and encourage open communication between the management and employees as a way to build mutual trust and respect. To facilitate discussion, we have put in place various channels that allow employees to address their concerns to the management or to discuss with their immediate supervisor or senior management team, whoever the employee prefer.

Furthermore, employees are entitled to paid holidays including statutory holidays, annual leave, maternity or paternity leave, compassionate leave and sick leave as per our internal policies and local laws. In terms of employee compensation, we offer various competitive remuneration packages, which include retirement scheme contributions and medical subsidies.

During this Reporting Period, there was no reported incident of noncompliance with laws and regulations relating to employment practices. As of 31 March 2023, the Group had a total of 326 employees in Hong Kong, Macau and Mainland China. A detailed breakdown of our workforce is presented below:

Employment Data	2023 (as of 31 March, 2023)	Turnover rate
Total number of employees	326	36.0%
By gender		
Male	74	26.7%
Female	252	38.3%

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Employment Data	2023 (as of 31 March, 2023)	Turnover rate
By employment type		
Full time	296	26.8%
Part time	30	138.5%
By age		
Below 30	20	102.2%
30-50	189	38.2%
Above 50	117	13.9%
By location		
Hong Kong	178	31.7%
Mainland China	130	44.8%
Macau	18	16.2%
By position		
Senior management	5	22.2%
Middle management	45	30.1%
General staff	276	22.2%

Table 15: Employment data in Hong Kong, Macau and Mainland China operations

The group is committed to provide training to staff, both for improving operation efficiency, and the overall development of our staff, such as attending work-related course and acquire related certificates. We strive to provide training for related topics which enhance our competitiveness. Below is a breakdown of our training-related data. On average, each staff receives 4.5 hours of training.

Occupational Training Data		
Training Hours of Employees by Gender	Male Female	134 1,245
Training Hours of Employees by Employee Category	Senior Management Middle Management General Staff	140 142 1,097
Average Training Hours of Employees by Gender	Male Female	2.2 5.1
Average Training Hours of Employees by Employee Category	Senior Management Middle Management General Staff	31.1 3.9 4.1
The Percentage of Employees Trained by Gender	Male Female	4.9% 95.1%
The Percentage of Employees Trained by Employee Category	Senior Management Middle Management General Staff	1.2% 5.8% 93.0%

Table 16: Occupational training data in Hong Kong, Macau and Mainland China operations

### 5.1.2 Labour standards, occupational health and safety

The Group places great importance on the heath, security and safety of employees in the workplace. We strive to improve the working conditions for our employees and encourage every single employee to help us create and maintain a proper workplace that is clean, safe, healthy and free of any type of violence. Our Employee Handbook includes a section regarding occupational health and safety guidelines issued by the Labour Department of the Hong Kong SAR Government.

Our workplace mainly consists of POSs and indoor offices where our primary activities of garment wholesaling and retailing take place. While this might be considered a low-risk workplace, we ensure full compliance with occupational health and safety regulations and legislations as a means to guarantee a working environment that is safe and efficient for all our employees.

The consumption of alcohol, illegal drugs and/or substances is strictly prohibited at our workplace. We expect every employee to perform his or her duty in a professional manner at work.

To ensure our employees are well-prepared for any emergency situation, we conduct regular fire drills, and remind employees of our safety guidelines and precautionary measures to avoid any work-related injuries or accidents.

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In view of the continuous widespread of the novel coronavirus across the globe, we are taking the necessary steps to prepare and safeguard our staff, maintain our seamless service to customers, and minimise disruption to our business. We have also implemented the following preventive measures recommended by relevant governmental bodies:

- Providing antibacterial hand sanitisers and surgical masks in the workplace;
- Allowing flexible work arrangements (e.g., work-from-home, rotating shifts);
- Checking body temperature for staff and visitors before accessing office premises;
   and
- Encourage telephone conferences instead of face-to-face meetings, etc.

The group also uphold the highest standards in recruitment process and are strongly opposed to any forms of forced labour, child labour, and overwork that may harm our staff's health. To ensure no such problems exist in the Group, we have implemented verification process that verifies our staff's right to work and age to prevent child and forcedlabour.

In the past 3 years, including the Reporting Period, there was no record of any work-related fatality. In the Reporting Period, there were 2 cases of work-related injuries being reported and recorded, resulting in 80 lost days in work. The Group follows all compliances with laws and regulations relating to occupational health and safety and has not received any record of any work-related fatality, injury or reported incidents of non-compliance with laws and regulations relating to occupational health and safety.

## 5.2 Product responsibility

As a part of our efforts to provide fashionable, quality and safe products to customers, we closely monitor our product quality as to build trust in our customers and improve our competitiveness within the industry.

We strive to make sure that none of our provided goods is harmful, and no hazardous materials are used throughout the design of our products all the way to the manufacturing process. To achieve the aim, the materials used is required to comply with the national laws as well as the Group's internal policies on product safety.

During this period, there was no reported incident of non-compliance with laws and regulations relating to customer information privacy.

At the same time, there was also no reported recalls of sold or shipped product due to safety and health reasons.

Furthermore, there are no complaints of products and services that we provide.

#### **5.2.1** Intellectual Property

No significant issue related to intellectual property rights was noted for the Reporting Period. However, the Group is aware that relevant steps should be taken to follow all relevant regulations in order to protect intellectual properties which belong to itself or any other third parties. The Group follows the legitimate intellectual property application procedures in Hong Kong for its new logo and trademark. All of the software and information used in our daily business operations are with legal licenses and we only procure genuine products.

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#### 5.2.2 Data Protection

We also strive to product customer's information as strictly confidential and has clear guidelines on the handling of customer data. We strive to ensure such data is protected with appropriate technologies and follows local regulations, such as the Cap, 486 Personal Data (Privacy) Ordinance in Hong Kong. Our employees are also required to abide by the Group's Confidentiality Policy during their employment and to remove access to such information after the termination of their employment within the group.

## 5.3 Supply chain management

We procure our goods and services through various suppliers. We continuously access and evaluate our standards on selecting our potential suppliers and partners to fulfil various needs of the Group.

The Group expects all of its suppliers to follow fair and equal employment practices, and stand against any kind of discrimination or unethical acts. Green procurement methods are encouraged to be adopted by our suppliers. We also ensure all our suppliers meet product safety and quality requirements, and compliance with all laws and regulations.

There are total 53 suppliers during the Reporting Period. Below is a breakdown of the suppliers by geological regions.

Region	Number of suppliers
Hong Kong	16
Mainland China	29
Japan	2
Sweden	2
United Kingdom	1
Spain	1
Germany	1
Korea	1

Table 17: Breakdown of suppliers by geographical region

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## 5.4 Anti-corruption

The Group adheres to the highest standards of honesty and integrity when conducting business and adopts zero tolerance to corruption or any misconduct against the Group's interest. The Group has implemented various measures in compliance with relevant laws and regulations within our operation areas, which includes, but not limited to, the Prevention of Bribery Ordinance of Hong Kong.

The Group has implemented and regularly reviewed the internal control system and related party transactions management measures to prevent bribery, extortion, fraud and money laundering, and to maintain good corporate governance. It has incorporated anti-bribery and anti-corruption policy in staff handbook, which requires all employees and managers to uphold their personal and professional conduct. The Group provides anti-corruption information to employees to enhance their awareness and promote professional conduct.

During the Reporting Period, the Group did not violate or breach any laws and regulations relating to anti-corruption and received zero enquiry or concern regarding bribery or corruption from the government or banking officials. Training was provided to new staff for issues related to anti-corruption.

## 5.5 Community investment

We strive to participate in community activities that promote the development of our community. These activities highlight our corporate social responsibility and commitment towards the society.

The YGM Corporate Volunteering Team was set up in 2014 for enabling employees to participate in volunteering work and activities. We encourage employee participation by providing participants with incentives and protection that includes, but not limited to:

- Subsidies;
- Certificates:
- Insurances purchased by the Group; and
- "Charity and Volunteer Leave"

During the Reporting Period, the Team has joined and collaborated in different community activities, including:

- "Rehabilitation Love Partnership" Walkathon;
- Youth Work Experience Programme;
- 端陽暖萬心 2022;
- World Wide Fund for Nature (WWF) Gold Flag Sheet Subscription Fundraising;
- Care for Your Heart Gold Flag Sheet Subscription Fundraising;
- Tung Wah Group of Hospitals Flag Day;
- Pink Together 2022;
- Elderly Home Visit Winter Wonder Act 2022;
- Second-hand book recycling and bookcrossing activities; and
- Laisee pocket recycling activities.

In the future, the Group will continue to search for opportunities to serve and contribute to the community, creating a better society.

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#### **Photos of Corporate Social Activities** 5.5.1



Bookcrossing and secondhand book recycling

Laisee recycling activity 2023



Elderly Home Visit – Winter Wonder Act 2022

端陽暖萬心2022



"Rehabilitation – Love - Partnership" Walkathon Pink Together 2022

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